

Speaker _____ **Reviewer** _____

INTRODUCTION. The introduction did what it was supposed to do: 1) get audience's attention, 2) set out topic and thesis, and 3) provide talk's organization.

1 2 3 4 5 6 7 8 9 10

FOCUS/ORGANIZATION: The topic was the lit review process/steps/understanding. The organization was obvious, logical, and easy to follow. The speaker used signposts to guide the audience through the talk.

1 2 3 4 5 6 7 8 9 10

OVERALL ARGUMENT AND SUPPORTING EVIDENCE. The thesis was appropriate, clear, and supported by relevant and useful evidence..

1 2 3 4 5 6 7 8 9 10

CONCLUSION: The conclusion was clear, useful, and appealing.

1 2 3 4 5 6 7 8 9 10

DELIVERY: Use of notes, podium/table, and visual aids, as well as dress, posture, eye contact, volume/projection, movements, and mannerisms/gestures, were effective.

1 2 3 4 5 6 7 8 9 1

POWERPOINT: Relevance, clarity, usefulness, interest, and mechanics effectively supported the talk.

1 2 3 4 5 6 7 8 9 10

Clarify scores with useful advice and feedback.

Point out what was ineffective, e.g., in need of more (or less) information/explanation.